



FEMA

W-12091

November 7, 2012

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators and the  
National Flood Insurance Program (NFIP) Servicing Agent

*Edward L. Connor*

FROM: Edward L. Connor  
Deputy Associate Administrator for Federal Insurance  
National Flood Insurance Program

SUBJECT: Extension of the Grace Period for Payment of  
National Flood Insurance Program Renewal Premiums

The Standard Flood Insurance Policy (SFIP) provides that the term of the policy commences on its inception date and ends on its expiration date. If the policyholder is to ensure that the coverage is renewed for a contract term, without a lapse in coverage, the renewal premium payment must be received by the NFIP insurer within thirty (30) days of the expiration date of the policy.

On October 29, 2012, Meteorological Storm Sandy struck the East Coast and caused major destruction to homes and businesses across several states. The closing of airports and the damage to homes, United States Postal Service facilities, and infrastructure have caused concerns about delays in receipt of renewal premiums by the NFIP Servicing Agent, Write Your Own Companies, and their vendors. The concern about the possible lapses in coverage and the subsequent denials of claims occurring during a gap in coverage compels me to extend the thirty (30) day grace period for receipt by the NFIP of flood insurance renewal premiums.

Accordingly, pursuant to the provisions of the SFIP dealing with waivers (see the General Conditions section of each of the three SFIP forms):

1. The SFIP renewal provisions are hereby waived to provide that the 30-day grace period for receipt of the renewal premium payment after a policy's expiration date is extended for an additional thirty (30) days. This extension is applicable to all policies with a grace period ending October 29, 2012, through November 28, 2012. As to a policy with a grace period ending date of November 29, 2012, or later, the normal 30-day grace period will apply for receipt of the renewal premium payment.
2. This waiver applies to all NFIP policies, whether issued by the NFIP Servicing Agent or a Write Your Own Company, written on properties located in the states of Connecticut, Delaware,

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Maine, Maryland, Massachusetts, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, and Virginia, and the District of Columbia.

It should be kept in mind that no claim that occurs after the expiration date is payable unless the renewal premium is actually received by the NFIP insurer on or before the last day of the grace period as extended by this waiver.

Any questions or inquiries regarding this notice should be directed to Jhun de la Cruz, Chief of the Underwriting Branch, Federal Emergency Management Agency, at 202-212-4714, or (email) [Jhun.de-la-cruz@fema.dhs.gov](mailto:Jhun.de-la-cruz@fema.dhs.gov).

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Suggested Routing: Accounting, Data Processing, Underwriting, Claims

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