



FEMA

W-08071

September 25, 2008

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators
and Single Adjuster Liaisons

FROM: Chris Granger
Project Administration Manager
NFIP Bureau and Statistical Agent

SUBJECT: Adjuster Briefing – Hurricane Ike
Houston, Texas

The Federal Emergency Management Agency (FEMA) will conduct an Adjuster Briefing in Houston, Texas, next week in response to Hurricane Ike.

The briefing will address the Standard Flood Insurance Policy forms, prior losses, Increased Cost of Compliance coverage, substantial damage, the Coastal Barrier Resources Act, and any other issues that may be encountered in handling claims resulting from the recent flooding.

The meeting location, date, and time for this free briefing are as follows:

**Hilton Houston North
12400 Greenspoint Drive
Houston, TX 77060
Telephone: (281) 875-2222**

**Date: Tuesday, September 30, 2008
Time: 8:30 a.m. – 12:30 noon**

We ask for your full support and attendance at this briefing.

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Required Routing: Claims, Underwriting