



NATIONAL FLOOD INSURANCE PROGRAM

Bureau and Statistical Agent

W-02022a

MEMORANDUM TO: Write Your Own (WYO) Principal Coordinators and
NFIP Servicing Agent

FROM: WYO Clearinghouse

DATE: March 29, 2002

SUBJECT: Monroe County, Florida, Inspections – **Corrected Reminder Notice**

The Reminder Notice included as part of the previously issued bulletin W-02022 has been revised. The new "Community Inspection Program Reminder Notice for an Inspection" is attached.

Please discard the previous Reminder Notice and use this new version instead. If you have any questions, please contact your Program Coordinator.

Enclosure

cc: Vendors, IBHS, FIPNC, WYO Marketing Committee,
Government Technical Monitor

Suggested Routing: Claims, Marketing, Underwriting

Community Inspection Program

Reminder Notice for an Inspection

You were previously notified of the need to have your building inspected by your community in order to be able to renew your flood insurance policy. If you have had your building inspected, please remember to include a copy of the Community Inspection Report when you submit your renewal bill and premium. If you have not yet had your building inspected, please take the necessary steps to have the inspection performed.

If your property is located in unincorporated Monroe County, contact the Growth Management Division of Monroe County at telephone number (305) 289-2518 to make an appointment for your inspection. Property owners in the Village of Islamorada should contact the Village's Building Department at telephone number (305) 664-2345.

Two copies of the Community Inspection Report will be provided to you after the inspection. One copy of the report must accompany your renewal bill and premium to permit the renewal of your flood insurance policy. We will review the information provided by the inspection report to ensure that your policy is rated correctly. If it is discovered your policy is rated incorrectly, you will be given the choice of paying additional premium or accepting lower limits of coverage.

If for some unforeseen circumstance the community is unable to perform the inspection of your structure within the renewal time frame, your community will provide you with a letter that you should send to your insurer. This letter will state the community's inability to perform the inspection. This letter will allow your insurer to renew your policy without the required Community Inspection Report. A Community Inspection Report will still be required before your next renewal. You will receive a separate inspection notice before that renewal.

Any questions about why your building was identified as being in possible violation of the floodplain management ordinance should be directed to the appropriate community at the telephone numbers listed above.